



Child Safeguarding Risk Assessment

June 2019

Written Assessment of Risk of Summerhill Primary School, Roll 12754u

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Summerhill Primary School, Athlone.

1. List of school activities

- Daily arrival and dismissal of pupils
- One to one staff pupil teaching / assistance / counselling
- Sporting and extra-curricular activities with external coaches
- School outings
- Use of toilet / changing / shower areas in school
- Unauthorised entry to school / school grounds by members of the public
- Intimate care of pupils with chronic health conditions or toileting needs
- School transport and use of bus escorts
- Care of pupils with special educational needs, including intimate care where needed
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Bullying among pupils
- Use of external personnel to supplement the curriculum
- Recruitment of school personnel including
 - Teachers and SNAs
 - Caretaker, secretary, cleaners
 - Sports coaches
 - External tutors and guest speakers
 - Volunteers and parents in school activities
 - Visitors / contractors present during school hours or after school activities
- Participation by pupils in religious ceremonies / religious instruction external to the school
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the School Code of Behaviour, including detention of pupils, confiscation of phones, etc
- Secondary and third level students on work placement in the school
- Student teachers undertaking Teaching Practice in the school
- Use of video / photography / other media to record school events
- After-School Club
- External agencies visiting the school eg OT, SLT, Psychologist, etc
- The close proximity of the secondary school



- Pupils remaining in the office during break times when they are sick

2. The school has identified the following risk of harm in respect of its activities -

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*



- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a code of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training, including Tusla and CARA
 - Encourages board of management members to avail of relevant training, including Tusla and CARA
 - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has in place an ICT policy in respect of usage of ICT by pupils
- The school has banned the use of mobile phones in school by pupils
- The school has in place a policy in respect of mobile phone usage by staff outside class time only
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum or to provide extra-curricular activities
- The school has in place a policy and clear procedures for one-to-one teaching activities, one to one SNA assistance, one to one staff pupil conversation and counselling
- The school has in place a policy and procedures in respect of student teacher placements, students undertaking work experience in the school and volunteers

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

Summerhill Primary School
Athlone
Co Roscommon
Roll: 12754u



In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on [date]. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Principal/Secretary to the Board of Management